

Grindleford Community Shop Annual General Meeting

15th March 2017, 7.30 Sir William

Minutes

1. Welcome

Our outgoing Chairman, Lionel Stout welcomed everyone and expressed heartfelt thanks to:

- Our fabulous volunteers for making the whole thing possible
- Our Shop managers for all the extra work they do
- June for all volunteer supporting
- Our cake makers
- Our Jam and chutney makers
- St Helen's Church, and in particular the positive work and support of Peter Tregenza, Jude Davies, Lynne Hawksworth and James Allen.

Note: Sarah, our shop manager thanked Lionel for all his hard work during his stint as chairman and presented him with a gift & card

2. Minutes of the 2016 AGM

The Secretary ran through the minutes of the last AGM and they were approved

3. Election of committee

We elected the Committee as follows:

Position	Elected	Nominated by	Seconded by
Chairman:	June Walker	Di McDonald	Mary Wren
Secretary:	Catherine Hammond	Di McDonald	John Wood
Joint Treasurers:	Michael Wren and Carolyn Downes	Di McDonald	John Wood
New member	Esther Stewart	June Walker	River Walton
New member	Claire Allerton	Sarah Battarbee	Pat Goodall
Existing members	Lionel Stout Penny Reynolds Alan Fairbrother	Di McDonald	John Wood

4. Presentation of Annual Accounts - see Appendix i

The Treasurer presented the accounts and gave a brief analysis. The headline points for the last financial year (August 2015 to September 2016) are:

- Income from shop sales has gone up and income from donations and grants has gone down which means our dependence on sales income is improving
- Actual sales have not risen dramatically
- Reduction in stock costs.
- In lieu of rent we are contributing to maintenance costs of the churchyard and resurfacing of Church paths.

The following questions were asked & answered:

- Q. Why have costs of telecommunications risen significantly?
- A. Due to installation costs & rent for broadband and phone line; rental of card reader;
- Q. Do you have figures for increase in expenditure on card sales?
- A. Quarter of sales go through the card machine
- Q. Is there an indication of split between refreshment and non-refreshment sales?
- A. Yes but figures not to hand but we make 80% profit on refreshments and 20% on other sales, so significant proportion.
- Q. Why was there a difference in the maintenance costs between 14/15 and 15/16?
- A. Due to a change of contractor and one off maintenance costs in 14/15

A full report is available from Michael or Carolyn on request.

Shop Manager's Report – see Appendix ii

Sarah reported a positive year and gave thanks to:

- The Goat team
- The Volunteers
- Cleaners and menders
- Critchlows
- Cake makers (over 150kg cake eaten this year!)
- Jam and marmalade makers
- The Church for being great partners.

Positive customer comments including:

- Asking how strong people liked their tea
- Fetching water for the dog
- Looking up bus times

Sarah also identified some of the knock on benefits of the shop including:

- Meeting new people
- Supporting DoE volunteers
- Displaying posters for community events
- Providing somewhere for children to come in for refreshments after school.
- A place for preschool children to visit

Andrew then gave an updated on actions from suggestions made at last year's AGM.

You said	We did
Increase costs of tea and coffee & cake	Put up prices as requested and sales haven't suffered.
Vouchers to attract local people:	Tried at horticultural show and in Grindleford News but wasn't a great success.
Savoury snacks	Now have focaccia bread at the weekend & pasties & pork pies. Tried soup and sandwiches but sales erratic and dependant on weather.

	More good ideas came from the meeting to try cold pizza slices and remind volunteers to suggest bread, cheese and pate
Daily fresh bread	Now working well, with bread & pastries every day except Sunday from Welbeck Artisan Bakery.
Signage: too heavy.	It still is! Sarah and Peter have done a lot of work trying to get it right. Planning application in. Also looking at waymark signage within church grounds to complement the setting.
Miss community element of the pop-ups:	Still looking at ways of making it work. See pizza nights idea later!

Volunteer report - see appendix iii

June updated us on the work she has been doing with our volunteers - our most precious resource. To help ensure they are involved, listened to and included in decision making she has initiated volunteer and manager meetings and a volunteer forum. This has led to changes in response to volunteer feedback including reduced winter opening hours and the first of what we hope will be many volunteer socials.

Suggestions and comments from the AGM

Pizza Events

There was a lot of support for having pop-up pizza nights. Ideally this would be at the shop which would stay open late. However it was felt this would be inappropriate in the Church grounds and would require planning permission from the Diocese. It was felt that the Pavilion would be a better venue if available. We would have a portable pizza company come in and the shop sell cold drinks. We could also try fish and chips and the Street Food Chef. If this was a success we could add in some live music. It was agreed that the committee would look into it, with a view to giving it a go.

Changing the numbers for a quorate AGM.

We discussed reducing the number or percentage of members required at the AGM to make it quorate so that fewer people needed to come. The current requirement, as laid down in the constitution, is 10%. However there was a strong feeling from several people that as a community organisation the stake-holders should be making decisions and that needing a quorum was a good way of getting people to come along and get engaged. The chairman reported that the constitution was overdue for an update and that the committee would look at all aspects of the document.

Curry

A question was asked about how well curry sales were doing. The financial analysis shows sales are steady. It was reported that curries were now supplied frozen to reduce wastage.

Pavilion extension

Disappointment was expressed that the playing field committee had not acted on requests from the shop and other villagers to design the extension in such a way that there was scope for a community shop and / or doctors surgery to be added in the future. A member of the playing fields association said no formal approach had been made by the shop. The shop committee explained that Carolyn presented our ideas, including clarification that we would expect to raise the funds for any shop element of an extension, at the PFA meeting in November 2015. One member

highlighted that the relationship between the Church and Shop is a really good model of a partnership and it was agreed this was something to strive for with the PFA.

Attendance

A big thank you for everyone who came! We had just enough to be quorate so needed every one of you.

Jez Platts	Nicola Platts	Marcia Platts
Liz Tiplady	Dave Tiplady	Esther Stewart
Diane McDonald	Sophie Heason	Anthony Piggott
Sheila Piggott	Jill Staines	Will Walker
Veronica Simpson	Andrew Battye	John Wood
Sarah Battarbee	Paul Garland	Andy Barnett
Dave Jenner	Pat Goodall	Jane Stout
Judy Tregenza	Peter Tregenza	Diane Wilson
Carolyn Downes	Michael Wren	Cate Hammond
Lionel Stout	June Walker	Mary Wren
Peter O'Brian	Maggie Norman	Richard Walker
Irene Garland	Gill Hutchinson	Claire Allerton
LAG	Amelie Cannell	

Comments received from the floor.

After the AGM we went through all the comments made on the back of the agendas. Thank you for taking the time to do this, and for all your positive encouragement. We discussed your positive ideas for things we could do and will do as many as possible. We have put what we are doing and why we can't do some at the moment, in the table below.

Suggestion	Response
Stock hummus x 2	We would love to but it goes off too quickly
Work with PFA to create 'Village Hub'- pavilion/doctor/shop, but not sure if this is possible after tonight's meeting. Sorry don't know history of this.	We discussed the need for all the village groups to get together to share resources for things like pop up tents and where to keep them. We thought this could be a positive way to build bridges throughout the village.
Improve working relationship with PFA if possible.	
Stock more savoury food for passers-by.	We soon lose money if things like pasties aren't sold, and fresh soup didn't sell very well. However, we will advertise the days we do have pasties and sausage rolls. We will also stock cuppa soups. We are also going to remind people that we have all the ingredients to make a picnic – we have little butter pats, salami sticks and pate.
Marketing & making more of refreshments eg signs outside for hot choc with cream & marshmallows – might bring in more locals. If I suggest going to the shop for a drink my kids say 'what for'?	We will look at our marketing strategies.
More varieties of cake as often only parkin & lemon drizzle	We need more cake makers – any offers?

Another kettle!!	The hot water boiler should be enough and there is another kettle under the sink.
Pizza once a month is a great idea Pizza pop-up worth a try	We are going to put on a Pizza Pop-up Party on Friday 30 th June.
A gazebo or simple shelter to sit outside in winter	We would love to but because it's in the Churchyard we would have to take it down every night and put it up again in the morning.
Tassimo coffee machine	We did have a coffee machine but its use has proved problematic in the past and was not all that popular.
Target new people to the village via house sale boards. Put welcome note through door explaining shop. Also a welcome pack e.g T bags etc. & latest edition of G News. (<i>note: this idea was mentioned 2x</i>)	<p>We are putting together a flyer to welcome new residents.</p> <p>Encouragingly Andrew and June have recently signed up 3 new residents between them.</p>